



INTERVEST

APPLICATION FOR EMPLOYMENT

We are an equal opportunity employer, dedicated to a policy of non-discrimination in employment on any basis including race, color, age, sex, religion, disability or national origin. Consistent with the Americans with Disabilities Act, applicants may request accommodations needed to participate in the application process.

PERSONAL INFORMATION

Date _____ Name _____
Last First Middle I.

Present Address _____
Street City State Zip

Permanent Address _____
Street City State Zip

Phone No. _____ Social Security Number: _____

Referred By _____ Are you 18 years of age or older? yes no

EMPLOYMENT DESIRED

Position : _____ Date You Can Start _____ Salary Desired: _____

Are You Employed Now? yes no If So May We Inquire of Your Present Employer? yes no

Have You Ever Applied to this Company Before? yes no Where? _____ When? _____

EDUCATION

Name and Location of School Last year completed Graduate? Subjects Studied and Degree(s) Received

Grammar School _____ yes no _____

High School _____ 1 2 3 4 yes no _____

College _____ 1 2 3 4 yes no _____

Trade, Business or Correspondence School _____ 1 2 3 4 yes no _____

GENERAL

Subjects of Special Study _____

Job Related Skills (typing, driver's license, computer software used etc.) _____

BACKGROUND

Have you ever been arrested? Have you ever received a traffic violation? Have you ever been incarcerated? Explain



INTERVEST

FORMER EMPLOYERS List below your last four employers, starting with the last one first.

Date	Name and Address of Employer	Salary	Position	Reason for Leaving
Month and Year		(upon leaving)		

From _____
To _____

From _____
To _____

From _____
To _____

From _____
To _____

REFERENCES List below three persons not related to you, whom you have known at least one year.

	Name	Address	Position	Years Acquainted
1.	_____	_____	_____	_____
2.	_____	_____	_____	_____
3.	_____	_____	_____	_____

AUTHORIZATION

I certify that the facts contained in this application (and accompanying resume, if any) are true and complete to the best of my knowledge. I understand that any false statement, omission, or misrepresentation on this application is sufficient cause for refusal to hire, or dismissal if I have been employed, no matter when discovered by the Company.

I understand that any employment is conditioned on a background checks. I authorize the Company to thoroughly investigate all statements contained in my application or resume, and I authorize my former employers, references and law enforcement agencies to disclose information regarding my former employment, character and general reputation to the Company, without giving me prior notice of such disclosure. In addition, I release the Company, any former employers and all references listed above from any and all claims, demands or liabilities arising out of or related to such investigation or disclosure.

I understand and agree that nothing contained in this application, or conveyed during any interview, is intended to create an employment contract. I further understand and agree that if I am hired, my employment will be "at will" and without fixed term, and may be terminated at any time, with or without cause and without prior notice, at the option of either myself or the Company. No promises regarding employment have been made to me, and I understand that no such promise or guarantee is binding upon the Company unless made in writing.

If I am offered employment I agree to submit to a medical examination and drug test before starting work. If employed, I also agree to submit to a medical examination or drug test at any time deemed appropriate by the Company and as permitted by law. I consent to such examinations and tests, and I request that the examining doctor disclose to the Company the results of the examination, which results shall remain confidential and segregated from my personnel file. I understand that my employment or continued employment, to the extent permitted by law, is contingent upon satisfactory medical examinations and drug tests, and if I am hired a condition of my employment will be that I abide by the Company's Drug and Alcohol Policy.

I understand that filling out this form does not indicate there is a position open and does not obligate the Company to hire. If hired, I agree to abide by all Company work rules, policies and procedures. The Company retains the right to revise its policies or procedures, in whole or part, at any time.

Date _____ Signature _____

Interviewer: _____ Date: _____ D.O.H.? _____