

Robert Russell Eastern Star Masonic Center of Colorado, Inc
House of Delegates Annual Meeting
September 22nd, 2021

Call to order: Terry Hudson, Chairperson, at 9:15 a.m.

Invocation: *Steve Schroder*

Welcome and Introductions:

Terry welcomed all House of Delegates attending the meeting.

Present: Board of Trustees members: Terry Hudson, Jim Jarvis, Steve Schroeder, Dick Surroz, Jaymie Vaughn, Steve Davis, John Warren, and Bart Wegner. Absent Board members: Kathy Easterday and Sally Skiver. House of Delegates members: Kathy Ashwood, Marlene Doyle, Phyllis Everitt, Steve Everitt, Nancy Frieberg, and Rex Mortensen, Also in attendance: Guy Scofield- Benchmark Investments, John Swift – Scofield & Schofield, Larry Lillo- Executive Director, Patti Hayford- Controller, Pati Sawyer-Boex – Fraternal Relations Director and Rita Waxon, Recording Secretary.

Opening Comments:

Terry gave a gracious a thank you to all staff for the wonderful work they did and continue to do with COVID and all the issues that come with it.

Approval of Agenda: The House of Delegates Meeting Agenda for September 22, 2021, was approved as printed.

Approval of House of Delegates minutes: A motion to accept the minutes was made by Jim Jarvis Board of Trustees, second by Phyllis Everitt, House of Delegates, minutes were approved.

Annual ESMRC Operations Report Summary: Larry Lillo and Pati Sawyer-Boex

Larry Lillo: COVID from March 2020 ESMRC had 5 cases and April 2020 ESMRC “shut down” for 7 months. Many changes took place for residents and staff. Many Zoom calls took place along with other forms of communication with families while they were not able to enter the building. Staff did 3 times a day meal trays to units. Patti Hayford headed the vaccine tracking of all residents and staff. Pait Sawyer was responsible for ensuring all Personal Protective Equipment (PPE) was available while supplies were in high demand and short supply. Staff were great with all the changes and ensuring residents were taken care of. COVID testing was a norm for staff and residents.

At this time, we are allowed to have 2 residents per table in the dining room, visitors over the age of 16 wear a mask and check in with Receptionist for COVID screening, no visitors can eat in the dining room with residents. We do not see any changes any time soon. We do have resilient and happy residents.

ESMRC had 45 move outs in the past year. 14 being from death. Move in’s were very difficult due to the “Shutdown.”

ESMRC also had 3 infection control audits during the past year.

Pati Sawyer: 2019 everyone was happy and having a great year.

2020 ESMRC last event open to all was the Pie Social.

ESMRC dealt weekly and daily with changes due to COVID. Activity packets were brought to every apartment daily. Zoom calls, window visits, were the way families communicated with our residents. We had a Dollar Cart that went door to door for residents to purchase basic supplies due to not being able to go shopping. Activity staff became personal shoppers when

items were not on the Dollar Cart. Ice cream was brought door to door, which became a big hit.

A staff who used to cut hair was enlisted to cut residents hair.

2021 we have had no family picnics or comedy club events. Gulf Tournament was held with 100 participants and raised \$19,467.00 from the tournament and online auction.

2022 we will have the Gulf Tournament again, set for June 17th with a goal of 180 golfers.

Committee Reports:

1) Finance Committee:

1. Benchmark Investments – Investments Report -John Swift, Benchmark Investment Advisors, presented a review of ESMRC investments for the fiscal year ending June 30, 2021. Investments were up 3.6million. ESMRC made more money than had invested and had a wonderful year.

2. Scofield & Scofield- Audit Report – Guy Scofield reported the 2020-2021 year with a decline in revenue due to decreased occupancy. Investment onetime expense was incurred. CDPHE gave a long of \$86,000 along with another grant was a huge benefit. With aide and investment made the year possible.

2) No Planning Committee report

3) Education Committee Reports: Terry Hudson state that next month was the Education Retreat for the Board of Trustees.

4) No Executive Committee report

New Business:

Election of New Board Members: Terry Hudson

The following candidates have applied to fill the three openings on the Board of Trustees for the 2021-22 year ,Sally Skiver, Larry Tygart, and Jamie Vaughn. Election took place and ballots counted during meeting. Outcome of Election was: Larry Tygart and Jaymie Vaughn were elected to the Board of Trustees.

Recognition of Service by Board Members: Terry Hudson

Terry Hudson gave recognition to Jim Jarvis for his years of services to ESMRC Board of Trustees. Announcement was made that the Building Project at ESMRC has been put on hold. Terry also asked if Delegates had any questions or comments for the Board. Several Delegates expressed their appreciation to the Board and ESMRC Staff for keeping everything going over the last year. ESRMC FaceBook posts and pictures by Pati and her staff have allowed Delegates to keep up on what residents and staff have been doing over the last year.

Larry expressed his appreciation to the Board for their support and to Patti for working diligently on the Budget and Financials each month.

Chairperson Closing Comments: Terry Hudson

Next House of Delegates meeting will be the Annual Meeting held in October.

Meeting was adjourned at 10:45 a.m.

Respectfully submitted,
Rita Waxon, Recording Secretary