

Technology Support Class Summary

Wednesday, March 2nd

IPHONE

1. Youtube Video: iPhone Tips for Seniors: Using Apple Contacts

a. By Rich Bowlin

i. Adding Contacts

1. Tap on the Contact App> On the top right, click the blue “+” sign. Add the contact name. Then you can add a phone number. If you tap on the “blue mobile” text, you can change the type of phone that you are adding to distinguish if it is their work phone, main, home, cell, etc. Click “done” on the top right when you are satisfied with your entry.

ii. Contact Search

1. Tap on the Contact App. On the top there is a search bar. You can search for contact this way. You can also scroll as the contacts will be stored alphabetically.

iii. Birthdays

1. Tap the Contact App. Click on the name of the person you wish to add a birthday to. Scroll down the screen, and about halfway down you will see “add birthday” You can then select the month, date, and year by using the scroll. When you click “done” on the top right, this birthday will automatically save to your apple calendar.

iv. Maps

1. Tap on the Contact App. Click on the name of the person you wish to add an address to. Click “edit” at the top right. Then click “add address” By adding in the address, you can easily remember or access addresses. This automatically syncs to the Maps App. If you go to the Maps App and type in the name of the person in the search bar, their address will pop up and you will be given directions!