



## Waitlist FAQs

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**What is the “LIVE WHERE YOU WORK” Agreement?** Service Members on the waitlist have a higher priority for homes in neighborhoods on the side of the Installation the Service Member works. For example, if the Service Member is assigned to McChord Field, then he/she has a higher priority for the waitlists for McChord than a Service Member assigned to Ft Lewis. As a result, if a Service Member chooses to wait for a home in a community on the side of the Installation he/she is not assigned, the wait time may be longer than a home in a community on the side of the Installation he/she is assigned.

**Why can't I apply to be on the waitlist without orders?** We require orders to determine your eligibility date (Report Date to JBLM) which is required to determine when you need housing compared to those with orders on the waitlist.

**What is my “Eligibility Date”?** For those families assigned at another Installation that receive orders to JBLM, the initial eligibility date will be based on the report date indicated on your orders. Once you have signed out of your current location, a Leasing Coordinator will update your eligibility date to the date listed on your DA-31. This will change your position on the waitlist and you will now be eligible to be offered a home when one becomes available. New applicants already stationed at JBLM that are eligible for onbase housing, your eligibility date will be based on the date we receive your completed application packet and required documents.

**What if I have a remote assignment?** For Service Members that have orders to JBLM, but are on a remote assignment (dependent restricted) and/or have TDY en route to JBLM will be considered a priority 6. For those Service Members that have orders that state the family is authorized to report to JBLM prior to the Service Member (HAAP), they will still be considered priority 6. Housing can only be offered if the waiting list has been exhausted.

**Will there be a home available for me when I arrive?** There is a high demand for on Installation housing at JBLM. Our average wait time for a home is 2-4 months. It may be longer if you desire to wait for a specific location; up to 6 months or longer. Note: Wait time begins on the date listed on your DA-31/date signed out of current location

**Once I apply, when can I expect to hear from someone?** Once we receive your application and all of the required documents, we will reach out to you within 3 business days. At that time, we will discuss your housing options, wait times and answer any questions you may have prior to your arrival.

**If I am offered a home and I decline it, what happens?** You will be offered the first available home that meets your eligibility requirements. If you choose to decline it and wait for another home you may do so HOWEVER if you decline the second home you will be removed from the waitlist. You may reapply to be on the waitlist but your new eligibility date will be the day of your new application.



**How is my waitlist position determined?** Those with the oldest “Eligibility Date” will be offered homes first. The waitlist is sorted first by Priority and then by Eligibility Date. See below table for Priority Levels:

| CATEGORY   | WHAT DOES THAT MEAN?   | Priority |
|--|--|----------|
| <p><b>Key &amp; Essential:</b></p> <p>This is determined by the Garrison Command</p>                                       | <p>Generals<br/>Commanders<br/>Command Sergeant Major</p>  | 1        |
| <p>Accompanied military personnel and unmarried chaplains assigned or attached for duty at the respective installation</p> | <p>1. You are assigned to JBLM OR<br/>2. You have signed out of your last location and on your way to JBLM</p> <p><b>Priority 2's will always be offered a home before Priority 3's, regardless of eligibility date.</b></p> | 2        |
| <p>Accompanied military personnel assigned or attached for duty within a 50-mile radius of the respective installation</p> | <p>If you are applying for the side of the Installation where you are not assigned</p> <p>Reference: “Live where you work” agreement.</p>  | 3        |

**How many bedrooms do I qualify for?**

| Rank         | # of Children | Bedrooms |
|--------------|---------------|----------|
| E1-E4        | 0             | 2        |
| E1-E4        | 1             | 2 or 3   |
| E5 and above | 0             | 3        |
| E5 and above | 1             | 3        |
| E5 and above | 2             | 3        |
| E5 and above | 3             | 4        |
| E5 and above | 4             | 5        |