



**Flex Rent Application**

Select One:

Initial Application

Re-Application

Name \_\_\_\_\_

Address \_\_\_\_\_

Contact info \_\_\_\_\_

Apartment Community \_\_\_\_\_

*INTRO: Hercules Living is committed to working with our residents during this unprecedented situation. Residents who have experienced a significant economic disruption due to Covid-19 are invited to apply for payment arrangements below.*

*A committee will evaluate this application for relief and respond within ten (10) business days.*

*Please note this is a time of rapid legislative and regulatory changes, and as such all polices are subject to change as well.*

**Relief option applying for (select one):**

I will not be able to pay October's rent by the due date, and request payment arrangements to submit my total October rent before the end of the month.

I will not be able to pay October's rent in October and request a payment plan splitting October rent into three equal payments due with my regular rent in November, December and January.

**Income History and Status**

Were you employed on 3/13/20 when the National State of Emergency was declared?    Yes    No

If so, who was your employer (name and contact information of supervisor) and what was your estimated net income:

\$\_\_\_\_\_ per \_\_\_\_\_

Employer Name: \_\_\_\_\_ Supervisor Contact Info \_\_\_\_\_

As of 3/13/2020, list your other source(s) of income, if applicable (examples: child support, Social Security, asset interest)

Source of Income	Monthly Amount Received

Have any of those income amounts changed since 3/13/2020?      Yes      No

If yes, explain:

\_\_\_\_\_

In what way has your income situation changed due to the Corona Virus/Covid-19 situation as of today:

Hours reduced/income reduced

Temporarily furloughed, no income from employment

Laid off, no income from employment

Voluntarily on leave due to illness

Voluntarily on leave to care for other person/people due to illness or childcare (schools closed)

*Please attach documentation from your employer to support this answer. Examples would include a letter from your Company, public press release from your Company, or an email from your supervisor. Remember that applications cannot be processed until we have documentation from your employer or former employer. Do not submit this application without supporting documentation.*

If furloughed or voluntarily on leave, do you have a return date?      Yes      No

If yes, what is that date? \_\_\_\_\_

Have you applied for unemployment?      Yes      No

If so, when did you apply and what is the status of your application:

\_\_\_\_\_

If not, why not:

\_\_\_\_\_

Title 18, Section 1001 of the U.S. Code states that a person is guilty of a felony for knowingly and willingly making false or fraudulent statements to any department of the United States Government. HUD and any owner (or any employee of HUD or the owner) may be subject to penalties for unauthorized disclosures or improper uses of information collected. Use of the information collected based on this verification form is restricted to the purposes cited above. Any person who knowingly or willingly requests, obtains or discloses any information under false pretenses concerning an applicant or participant may be subject to a misdemeanor and fined not more than \$5,000. Any applicant or participant affected by negligent disclosure of information may bring civil action for damages and seek other relief, as may be appropriate, against the officer or employee of HUD or the owner responsible for the unauthorized disclosure or improper use. Penalty provisions for misusing the social security

number are contained in the Social Security Act at \*\*208 (a) (6), (7) and (8).\*\* Violation of these provisions are cited as violations of 42 U.S.C. Section \*\*408 (a) (6), (7) and (8)

My electronic or physical signature below indicates the information submitted on this application for relief is complete, true and correct as of the date of my signature.

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Resident Signature and Date

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Resident Signature and Date