

Robert Russell Eastern Star Masonic Center of Colorado, Inc  
House of Delegates Meeting  
March 17, 2018

***Call to order:*** Ashley Buss, Chairperson at 10:05 am.

***Invocation:*** Steve Schroeder

***Welcome and Introductions:***

Ashley Buss welcomed everyone, and thanked all for attending.

***Present:*** Ashley Buss, Chairperson, Terry Hudson, Vice-Chairperson; Carrie Andree, Secretary; Michael Moore, Kathy Easterday, Steve Schroeder, Jim Jarvis, Larry Lillo, Executive Director; Pati Sawyer-Boex, Fraternal Relations, Deborah Kirsten, Marketing, ESMRC, Martha Valdez, Resident Services Director, ESMRC and Teressa Hudson, recording secretary.

***Absent:*** Gary Malara; Elizabeth Spangler

***Delegates:*** Phyllis Everitt, Colorado #2; Steven Everitt, Corinthian #35; Doris Schrupp, Excelsior #66; Gloria Pool, SVV, Manzanita #85; Nancy Frieburg, Unity #97 & Hope #122; Karen Higginbotham, Southgate #104; Judy Morrison, Areme #124 & Mt Zion #133; Janet Blankenship, Metro #157

***Approval of Agenda:*** Phyllis Everitt moved approval of the agenda as written, seconded by Kathy Easterday, motion approved.

***Approval of the December 16, 2017 House of Delegates minutes:*** Judy Morrison moved to approve the minutes as written, seconded by Doris Schrupp, motion approved.

***Ridgeline Management Report:*** Larry Lillo, Executive Director, and Pati Sawyer-Boex

The census is down, unfortunately we have had more deaths than residents coming in. We had six Village units available, we are getting residents in to those. We had 146 residents here in February.

Pati gave her report which included:

Invitations have gone out for the Masonic Family Appreciation Night on April 11 at 6:00 pm. Please get your RSVP to Pati ASAP.

The Golf Tournament is set for June 15, 2018 at Park Hill Golf Course. We currently have eleven confirmed hole sponsors. If you or someone you know has something to donate for the silent auction, please contact Pati.

Over the past eight years the tournament has made \$100,000.00. The Comedy Night has made \$20,000.00

As far as donations for the residents: please NO more Colgate toothpaste, we have an abundance. However, we still need Crest toothpaste.

We have had several meetings held here by Chapters and Lodges. The residents really enjoy these. Unity Chapter had an ice cream social here in February. Commandry is having a meeting here next week and they will have entertainment by a Barber Shop Quartet.

Some of the residents took a tour of the OES Museum downstairs and really enjoyed seeing the many items there.

Next month will be the annual 90's Club Party for those residents who are in their 90s. There will be entertainment and cake. Pati will be inviting the news outlets.

The Rainbow Girls will have their annual Shred-A-Thon on Saturday, April 28 10:00am-12:00pm. Last year they made \$1,400.00. They will NOT be collecting electronics.

There will be a blood drive here on April 20 from 12:00-6:00pm. Those who come in to donate will receive a \$10 Piccolo gift card good for one week after.

The Fraternal Family Picnic and Car Show will be Saturday, August 18. We are looking for a sponsor for a funnel cake truck. The cost for it is about \$1,750.00.

The Job's Daughters are having an Easter Egg Hunt here on March 18.

May is the annual Senior Prom. The theme this year is a 50s Sock Hop. The Masonic Youth will be here participating.

If you shop on Amazon, please sign up for Amazon Smile and choose the ESMRC as your charity. We will receive a donation for every purchase you make.

If you are on Facebook, please like us and like and share the items we post. This keeps them active. We are trying to beef up our social media presence. Go to Yelp, Google, etc. and give us a 5-star review, if you feel we merit that. If you don't think we deserve 5 stars, please contact Larry and let him know what you feel we need to improve.

Comedy Night will be in August 01, 2018. This is our 6<sup>th</sup> year. Last year we made \$6,400.00

Pati pointed out how much the staff here really cares about the residents.

The memorial service for David Swift was held here and there were very nice and good comments from those attending.

### ***Committee Reports:***

#### **Finance Committee:** Ashley Buss

We are tracking well with the budget and operating income.

At the end of February, we had about \$603,000.00 in our checking account. We had just shy of \$10 million in combined investments.

#### **Planning Committee:** Kathy Easterday

The committee is investigating our options as to what we should do with the Old Building. It is at risk because of its age.

#### **Education Committee:** Carrie Andree

The education schedule for the delegates meetings for the coming year is complete.

#### **New Business: none**

#### **Unfinished Business: none**

#### **Communications/Announcements: none**

Meeting closed at approximately 10:39am.

#### **Educational Program:**

Deborah Kirsten, Marketing, ESMRC, Martha Valdez, Resident Services Director, ESMRC

Deb spoke about the selling process at the Center. Prospective residents and their families are encouraged to come in and take a tour. This facility shows well. Diane and Deb have an inquiry sheet that prospects fill out. It includes detailed information about their health condition, mental status and what is the level of care. We are finding that people are waiting as long as they possibly can before moving into an assisted living facility and at that point about half of them are in a panic to find a place.

Deb noted that Colorado has mandatory reporting. If someone is unsafe to be in their home, it must be reported to Social Services and the Police Department.

Those interested in moving in place a deposit which holds their place for 30 days.

During this 30 days a medical assessment is done. The level of care they need is determined and how well they will fit into our community is also evaluated.

Martha spoke regarding resident and potential resident assessment.

An assessment takes about 30-45 minutes.

Martha noted that our caregiver staff is certified to give medications to patients but cannot make any changes or assessment of medication needed.

Assisted Living operates within certain guidelines. State Inspectors evaluate if our residents are at appropriate levels of care for our facility. We cannot have someone here who requires a higher level of care than we are able to give.

Our residents are all encouraged to come out of their rooms and engage in activities and with other residents.

We have many home health services which come to the Community one to two times per week. These include Occupational Therapy, Physical Therapy, Speech Therapy, Podiatry, etc.

We have four rounding physicians who come in about once a week. They are also available to come in at any time if needed.

We have a new program here called Optum by United Healthcare. A Nurse Practitioner and a R.N. come in daily. We currently have 18 residents in the Optum program. The nurse can bring in additional services if a resident requires it, such as IV Fluids, Podiatry, Hearing Aids, etc.

Levels of Care do not apply to the Memory Care Unit. Memory Care is all inclusive and the staffing is different. We know that these residents need a higher level of care.

Home Healthcare will come in if a resident requires injectable medications.

When a resident needs to make the transition to long term care, Deb and Diane are active in helping the family find a facility. They help with the transition process.

If any of our Brothers or Sisters need help getting into Assisted Living or Skilled Nursing Deb and Diane are happy to help, regardless of if they are a candidate for living here or not.

There was a question about having railings and other aids in the Village units. Deb explained that we are not an ADA facility and that all residents of the Village sign a disclosure stating that.

Respectfully submitted,  
Teresa Hudson, Recording Secretary