



Position: Health Services Director

Location: Chateau Pacific • 3333 148th St SW Lynnwood • WA • 98087

Status: Open Until Filled

Chateau Pacific lives our mission statement every day. *To work with each resident to create a unique retirement lifestyle that enables our Resident's to live happier, healthier, longer lives on their own terms.* If you are looking to make a difference when you go to work, truly enjoy the time spent with your Residents and desire to work as a team with your co-workers, Chateau Retirement Communities may be the employer you are looking for.

The Health Services Director (HSD) is responsible for the overall management and success of both the Assisted Living and Memory Care Departments as well as direct supervision of the Assisted Living Nurse Manager and the Memory Care Nurse Manager.

Knowledge, Skills, and Abilities:

- Washington State RN License
- 2 years' experience in long term care preferably in Skilled Nursing, Assisted Living or Memory Care
- 2 years' of supervisory and management experience
- Ability to handle multiple priorities at once
- Excellent organizational and time management skills
- Excellent verbal and written communication skills

Areas of Responsibility:

- Manage and oversee delivery of all resident care
- Oversee resident assessment process via computer based program including scheduled and change of condition resident assessments ensuring care plans, ADL flow sheets, behavior plans and all other associated paperwork are completed including resident/responsible party signature as applicable.
- Ensure all Chateau policies, procedures, and systems are implemented and followed
- Assist in process to Recruit, hire, supervise and coach all AL and MC staff, including care managers/floor nurses (if applicable)
- Back-up and/or rotate as the on-call nurse for resident medical issues, emergencies and other issues as needed
- Assure that all Assisted Living state regulations are met as they relate to nursing services/care needs
- Oversee the medication assistance program to ensure that residents on medication assistance receive their medications as ordered by their physician
- Provide or oversee Nurse Delegation oversight to all MC and AL residents as needed
- Interact regularly with doctors and health care professionals to ensure residents' care needs are met
- Maintain budgeting guidelines for staffing hours and supplies
- Oversee monthly billing process for both AL and MC departments
- Assure appropriate revenue capture
- Ensure all incident/medication error reports and other necessary documentation are properly completed and processed per DSHS regulations and CRC guidelines
- Ensure updates and quarterly checks of nurse call system
- Develop and conduct monthly staff meetings/in-services to meet performance requirements of direct reports, CE, and other required training
- Participate in any events, groups or activities that promote CRC, the community or AL/MC Departments
- Participate with Activities Director to develop group and 1:1 activities, community events, and entertainment programs as well as integrating some of the main community activities appropriate for MC residents

Benefits:

Competitive Pay • 90% Employer paid Medical/Dental • Vision • Life Insurance • Employer matching 401k • Paid Holidays • Paid Sick Leave • Paid Vacation Leave • Discounted Employee Meals • Referral Bonuses • Free Parking • ORCA Card Allowance • Movie Tickets for your Birthday • Meal of Fortune program • Bridge Program (HCA to CNA) • Wellness "Bloom" Program • Verizon Cell Phone Corporate Discount • Engagement Award • CNA License Annual Reimbursement

To find out more about this opportunity, visit our website at www.chateaur retirement.com you may also stop by our community to complete an application to see for yourself all of the warmth Chateau has to offer.

Chateau Retirement Communities is an equal opportunity employer.