



Lock It Up Self Storage **Important Reminders**

Dear New Tenant

Thank you for selecting Lock It Up Self Storage - for all your storage needs. We appreciate your business and work hard to provide a safe and clean space for your belongings.

Below are some important reminders about our self-storage facility.

Office Hours:

- Monday - Friday: 9 AM - 5:30 PM
- Saturday - 9 AM - 4 PM
- Sunday: Closed

Gate Opening Hours:

- Monday - Sunday: 6 AM - 10:00 PM

Please note we are closed for holidays including Thanksgiving, Christmas, and New Years Day.

Access to your belongings is through our security gate using your unique pin number. For an additional fee access can be granted 24 hours a day. Please remember to enter your pin number as you leave to avoid a re-arming fee.

Payment Options:

- You can make payments in person during office hours with cash, check, ACH/bank debit and most credit cards.
- Make payments anytime with a credit card or bank debit from our convenient on-site kiosk or visit us at www.lockitup.com on our secure website payment portal.
- Avoid late fees by signing up for automatic monthly payments by either credit card or ACH/bank debit.

***** Newly designed website with easy payment options, and live chat for assistance! *****

Move-Out:

Move-Outs require 10 days written notice to our staff. We are happy to provide you with recommendations for hired help and moving truck options to make your move easier.

Referrals:

You are our best advertisement. We appreciate your choice in storing with Lock It Up Self Storage and would love for you to introduce us to your friends, family, and co-workers. Refer someone you know and take \$20 off your next month's rent when they rent with us!

Reminder: DO NOT store food items or anything that might attract insects and rodents.

Please do not hesitate to call, chat, or email with any questions.

Sincerely,

Lock It Up Team
Corporate@Lockitup.com