

Robert Russell Eastern Star Masonic Center of Colorado, Inc.  
Annual Meeting of the Home of Delegates  
Keith Milheim Fraternal Meeting Room  
The Mary Barry Building, ESMRC Campus  
September 20, 2017

**CALL TO ORDER:** Terry Hudson, Chairperson at 9:00

**INVOCATION:** Herb Carr

**WELCOME & INTRODUCTIONS:**

*Board Members Present: Ashley Buss, Terry Hudson, Karen Karns, Mike Moore, Gary Malara, Carrie Andree, Herb Carr, Beth Spangler, Lina Byrd, Larry Lillo, Executive Director; and Janet Malara, Recording Secretary Pro-Tem and Delegate Collins #26.*

*Delegates and Guests Welcomed and Introduced: Kathy Ashwood, Waunita #37; Steve Everitt, Corinthian #35; Phyllis Everitt, Colorado #2; Nancy Frieburg, Unity #97 and Hope #122; Kathy Easterday, South Gate #104; Bette Lueck, Loyalty #145; Judy Morrison, Mount Zion #133; Pati Sawyer-Boex, and guests John Swift, Guy Scofield, Gloria Pool(resident of ESMRC), Sharon Abeyta and Peg Eastman. (Both from Gunnison)*

Comments: Terry Hudson

As of 9/30 the Center is severing ties with Ridgeline. Ridgeline did a good job for us when we needed them but the Center will be much better doing the work in-house. Much of the work was already being done by our staff and now we will have control over writing checks, etc. and will save a lot of money. The Board is not taking on these responsibilities.

**APPROVAL OF AGENDA:** Ashley Buss moved the approval of the agenda; Carrie Andree seconded. Motion carried.

**APPROVAL OF SEPTEMBER 21, 2016 MINUTES:** Carrie Andree moved the acceptance of the minutes; Beth Spangler seconded. Minutes were approved as written.

***ANNUAL ESMR MANAGEMENT REPORT:*** Larry Lillo and Pati Sawyer-Boex

A lot of changes have transpired in the market and how population is dealing with aging in the community. Four Senior Centers and three Memory Care facilities within a ten mile radius have closed in the past year. However, our facility has continued to do well and finished the year with status just about the same as last year. The family makes the decision to where their loved one will live in 80% of the time, taking into consideration three main objectives: location in relationship to family, ambiance and cost. The internet plays a major part directing their choices. Our nineteen acres, 168 units and 58 Star Vista Villages cottages check off many boxes. Stats change daily in this profession but for the year:

**Star Vista Village** is at 91% occupancy with the average age at 86 with 94 females and 59 males. There is currently one available unit.

**Assisted Living** maintains a 83% occupancy with 22 on Medicaid.

**Mary Barry Building** has risen 5% from last year to 85% occupancy.

In the assisted living 88 is the average age.

**Memory Care** has 20 apartments and averages 95% occupancy. We did have nine move out due to death and fifteen move in. The average age in Memory Care is 89. The life skills stations are enjoyed by all and also the smoothie hydration program.

As already said, the Internet plays a major part in decisions regarding senior living. We have had over 10,000 hits to our Website, 502 Facebook likes, 450 clicks a month on Dex and we are getting reviews on Google and Yelp also.

Our Annual Golf Tournament was again a huge success - and, in fact, the best ever, making \$14995!

Comedy Night again proved to be a major success making \$6125. Grand Chapter chose not to do the Comedy Night this year.

The annual Fraternal Family Picnic and Car Show was held in August with over 350 in attendance. A free hot dog and hamburger lunch was enjoyed; 60 classic cars were admired; the Shrine Band played; the Widow and Sons Fraternal Motorcycle group came by and there were face painters, tattoo artists and play fun blow-ups for the kids.

Employee Highlights:

Our Center is definitely one big, happy family and we care not only about our residents but also our employees. Thirty-five have enrolled in Kaiser and since we began offering a 401K in 2017, ten have enrolled.

Dietary Highlights:

We have not only a beautiful dining room but 11 snack stations filled daily for our residents convenience. And if a resident doesn't care for the daily choice in the dining room, nine different options are available.

Wellness:

We have 6 different visiting doctors attend to residents needs plus Hospice is offered here. Transportation to outside doctors and specialists (and shopping too!) is also available.

Maintenance:

Our two maintenance guys take wonderful care over our Center and the 57 Star Vista Village units. When someone moves out of the Village, they paint and re-carpet the units plus normal repairs.

Life Enrichment:

Residents took a field trip to "Good Day Colorado" for a live taping of their show. During that show, ESMRC guests were mentioned seven times on air!

More Programs and Activities:

There are too many activities to mention at the Home but some of these were mentioned in the handout to the delegates. Also get a copy of the Spotlight put out by the Home! Bored? Anyone is welcome to join in these fun activities!! Just call Pati for more information.

The Center participates in Colorado Gives Day which is great community involvement. One of the staff donated \$300 - our staff really does care!

<u>Donations:</u>	Estate	\$5000.00	\$
	General	8345.00	

Helping Hands Fund : Money currently \$ 4692.

Established in 2009, this fund is not needed as much as it has in the past but is a wonderful source to help when residents have limited financial resources. Recently it did help one long time OES member get hearing aids.

In-kind donations are also important to the Center. These go directly to the residents in need for items such as: Depends, toothpaste, yarn, body wash and large print books. Many do not have family members to provide these items so they are greatly appreciated.

Gap Fund - fund established to help a fraternal family member pay expenses when switching over from private pay to Medicaid.

Fraternal Relations:

Christmas is still a big deal at the Home with the help of generous fraternal Lodges and Chapters. Knights Templar continues to also donate cookies. The Adopt-a-resident program brings a lot of happiness to the residents as they receive cards, small gifts and visits from Chapters and Lodges.

Blood Drive:

The Annual Blood Drive will be October 20.

Shred-a-thon:

Rainbow made \$1400 on their shred-a-thon and that is after paying \$300 for the truck so again, a success! Not bad for a few hours work! Thank you to all who brought shred.

Amazon Smiles:

You can allot money to go the Center when you make Amazon purchases. We receive \$5 from Amazon Smiles for each transaction.

### ***COMMITTEE REPORTS:***

#### ***FINANCE REPORTS:***

**Scofield & Scofield Audit Report:** Guy Scofield

Representing SCOFIELD & SCOFIELD, PC, Guy Scofield gave the unmodified opinion that having conducted an audit June 30 2017 in accordance to the US standards that, with reasonable assurance, we met or exceeded all necessary standards.

Guy presented the report showing our operations continue in an excellent manner. We have continued growth in our investments and although our operational income has decreased, it still is very good. Our contributions have decreased considerably due to a large donation from a will received and recorded on last years books.

**Gentry Investment Report:** John Swift

John Swift, Investment Advisor for Gentry, introduced self. John has a background in large pension planning, is a teacher and a CPA and again sponsored both the Golf Tournament and Comedy Night. Due to changes at Gentry, John gave more personally than through the company and continues his pledge that "no senior living at ESMRC will pay for the night plus one free drink".

John said it is an honor to work with this campus, it's staff and Board. The low employee turnover of 8% speaks highly for the Center.

We had a great fiscal year out performing the benchmarks. Our investments were split into unique pots this year and John went over our portfolio. Our bonds lost but our stocks were up. He believes we can expect much of the same for the immediate future.

***PLANNING COMMITTEE:*** Herb Carr

Since we are severing ties with Ridgeline, Larry is doing interviews for positions needed to keep things moving smoothly. This has been a long time coming. Larry does an awesome job and has gotten us to the place where we can handle our business on our own. Ridgeline isn't in Colorado so it has been difficult getting checks written, etc. in a timely manner so we will now have better control of our finances. It will be nice to have everything done right here. We will save a lot and have better quality of service. We already have been doing much of the work which should have been Ridgeline's responsibility. Ridgeline came aboard in 2009. Before Ridgeline, the BOT was signing checks but this will not be the case. The Board will oversee but not take control of these matters.

***EDUCATION COMMITTEE:*** Carrie Andre

BOT is going to have change some strategies and goals for the future. Depending on legislation at Grand Chapter, a lot will be going on.

Grand Chapter is proposing that delegates no longer be elected but appointed by the Worthy Matron of each Chapter. We foresee with this change that many Chapters may not be represented. The Grand Master always appoints a representative to serve on the BOT for four years. This too may change.

The Board will be presenting changes to the Articles of Incorporation and Bylaws on October 28, 2017 at 10:00am to address and vote on these changes. The changes were provided to all in attendance to allow appropriate time to review these changes. Any questions should be addressed to Ashley Buss.

***NEW BUSINESS:***

***ELECTION OF OES TRUSTEES TO THE BOARD*** - Terry Hudson  
Terry Hudson appointed Pati Sawyer-Boex, Karen Collins and Gloria Pool to count ballots, if a written ballot proved necessary.

Ashley Buss presided over for election for the five-year term.

5-year term: Terry Hudson submitted his name and resume for the 5-year term

No other nominations/interest from floor; Vote in favor electing Terry Hudson

2 year term: Steve Schroder submitted his name and resume for the 2-year term

No other nominations: Vote in favor electing Steve Schroder

1 year term: Kathy Easterday submitted her name and resume for 1-year term vacated by Karen Karns

No other nominations; Vote in favor electing Kathy Easterday

***RECOGNITION OF TRUSTEE APPOINTMENT:*** Most Worshipful Grand Master Vernon R. Turner has appointed Brother James Jarvis, Jr to the 4-year appointment on the Board. Jim is out-of-state for a grandson's wedding and couldn't be here today.

***RECOGNITION OF SERVICE BY THE BOARD OF TRUSTEES MEMBERS:***

Terry Hudson thanked the following Board members for their dedicated service on the Board of Trustees and presented each with a plaque:

Karen Karns- Served for eight years. She held the position of Treasurer and was on the Finance committee.

Herb Carr- Served for two years. Herb's presence and expertise of the Board will be missed.

***CHAIRPERSON CLOSING COMMENTS:***

Terry Hudson expressed gratitude to the delegates for coming and passing on information to their various Chapters/Lodges. He also thanked the Board for their cooperation. Although they may disagree at times, after discussion and hashing things out, they all come away united in their opinions. The Home and it's residents are very important to him and he is looking forward to the upcoming years.

Pati Sawyer-Boex reminded the delegates that there is a very nice Bronco basket donated by the Board in Grand Chapter's Silent Auction. Be sure to bid on it!!

Peg Eastman thanked the Board for all they do. Today was her first day visiting the Home and she is very impressed. She appreciates the work done by the Board.

Meeting adjourned at 10:30.  
Respectfully submitted,

Janet Malara  
Recording Secretary, Pro-tem